

**WARRENVILLE FIRE PROTECTION DISTRICT**

**Minutes of Trustee Meeting  
May 14, 2007**

The Board of Trustees met at Headquarters Station. President Cliff Johnson called the meeting to order at 1900 hours.

**PLEDGE OF ALLEGIANCE**

The meeting started with a salute to the flag.

**ROLL CALL**

Present for the meeting were President Cliff Johnson, Secretary/Treasurer Ken McNatt, Trustee Bill Mennell, Chief Jerry Kleinwachter, Asst. Chief Herb Kleinwachter, Debbie Mennell and Recording Secretary Beth Fairbanks. Guests were Chief Medic Marty Nelson; Firefighters Tom Heller and Curtis Kouba. Guests left at closed session (2005 hours).

**APPROVAL OF AGENDA**

McNatt moved to approve the Agenda as amended, adding Election of Officers. B. Mennell seconded.

3 ayes, MOTION CARRIED

**ELECTION OF OFFICERS**

McNatt moved to retain the same officers as the previous year: President – Cliff Johnson, Secretary / Treasurer Ken McNatt. B. Mennell seconded.

3 ayes, MOTION CARRIED

**VISITOR'S COMMENTS**

None.

**APPROVAL OF MINUTES**

The minutes of the regular meeting on April 9, 2007, were approved as presented. McNatt moved and Johnson seconded.

3 ayes, MOTION CARRIED

The minutes of the closed meeting on April 9, 2007 were approved as presented. McNatt moved and Johnson seconded.

3 ayes, MOTION CARRIED

**TREASURER'S REPORT**

The Treasurer's report was reviewed which included an Opening Balance of \$439,755.29, Disbursements of \$151,225.49 and Receipts of \$98,794.61. The Remaining Cash Balance is

\$387,324.41 in addition to Certificates of Deposits for \$102,677.81, one for \$163,032.40 in Land, Buildings, Equipment and Operations. In total the Cash and Investments are \$653,034.62.

McNatt highlighted some of the disbursements and receipts. The disbursement for Central Management Services covered 3 months of invoices. The District received the final amount from the City of Warrenville for the percentage due the District for construction of municipal buildings. The money received for inspections was mostly from one building. Sweep account interest was for 2 months. Paramedic Billing Service collected 60% of the bills invoiced. Purchasing fuel from Speedway saved the District \$150.00 (taxes).

McNatt reported that the CD matured today and it was renewed for 90 days at 5.15%.

B. Mennell moved and Johnson seconded acceptance of disbursements as previously approved and hereby ratified.

3 ayes, MOTION CARRIED

Report is on file. Attached report becomes part of the minutes.

#### **APPROVAL OF BILLS**

Johnson moved to accept the annual Metro Paramedic Contract for \$437,000 (3% increase). B. Mennell seconded.

3 ayes, MOTION CARRIED

#### **OTHER FINANCE**

There was a discussion regarding the budget for fiscal year 2007-2008. Beth was directed to post the proposed budget and have the Notice of Public Hearing for July 9, 2007 published.

#### **CLOSED SESSION**

B. Mennell moved to enter into a closed session to discuss personnel. McNatt seconded the motion at 2005 hours.

3 ayes, MOTION CARRIED

At 2010 hours B. Mennell moved that the closed session end, McNatt seconded,  
3 ayes, MOTION CARRIED

Closed session lasted 5 minutes.

#### **CHIEF'S REPORT**

There was discussion regarding the block pavers that will be installed on Warrenville Road. It will take 3 years to complete.

The Chief's report was accepted as presented.

#### **TRUSTEES**

B. Mennell reported that the date for the Firemen's Appreciation Dinner is booked at Courtyard Restaurant for February 2008.

Chief presented the Trustees with a contract with the Illinois Fire Chief's Association Consulting Services. The District qualifies for a \$2,000 grant which can offset the quoted price of the study. This study will help the District with future expansion. After a discussion B. Mennell moved to accept the contract (\$10,945) for the Consulting study for the Warrenville Fire Protection District. Johnson seconded.

3 ayes, MOTION CARRIED

**ATTORNEY**

None.

**BUILDINGS**

None.

**EQUIPMENT**

Herb Kleinwachter, Marty Nelson, Herb Myers and Roger Clark will go (southwest of St. Louis) to inspect the new ambulance's progress. There will be one more inspection. They will be gone Thursday and Friday (5/17 and 5/18).

Roger Clark has been doing a monthly rotation maintenance program for each District vehicle. Hopefully the second rotation there will be fewer repairs.

Ladder 117 is at Aurora Spring to have broken leaf springs fixed. It has been out of service since Thursday – it should be back in service this week.

**PERSONNEL**

There was a discussion regarding the full time firefighter testing process. Chief presented the fulltime testing contract with College of DuPage (COD). COD will collect applications and conduct the written portion of the testing process, the applicants will need to provide the CPAT certificate which will take the place of COD or the District conducting a physical agility test. Testing will be done in the summer. B. Mennell moved to accept the contract with College of DuPage. McNatt seconded

3 ayes, MOTION CARRIED

There was a discussion regarding health insurance companies. Johnson moved to pursue a quote from Linden Group Health Services to broker a new health insurance company which will improve health benefits and reduce premiums. McNatt seconded.

3 ayes, MOTION CARRIED

Mennell moved to give bonuses to the Metro Paramedics and Chief Paramedic Marty Nelson. Chief will prorate the bonuses totaling \$3,500. Johnson seconded.

3 ayes, MOTION CARRIED

**OTHER**

None.

**UNFINISHED BUSINESS OR MISCELLANEOUS BUSINESS**

There was a discussion regarding the ambulance billing and 2007 ambulance usage fees. Marty noted that he used a survey of surrounding communities, Medicare and paramedic billing companies to supply the figures. B. Mennell moved to amend Exhibit A and Exhibit B in Ordinance #02-03 AN ORDINANCE TO AMEND WARRENVILLE FIRE PROTECTION DISTRICT ORDINANCE #01-02 "IMPOSING FEES FOR EMERGENCY MEDICAL TRANSPORTATION OF NONRESIDENTS AND DISTRICT RESIDENTS". McNatt seconded.

3 ayes, MOTION CARRIED

**NEW BUSINESS**

None.

**ROLL CALL**

Those present at the end of the meeting were President Cliff Johnson, Secretary/Treasurer Ken McNatt, Trustee Bill Mennell, Chief Jerry Kleinwachter, Asst. Chief Herb Kleinwachter, Debbie Mennell and Recording Secretary Beth Fairbanks.

**ADJOURNMENT**

At 2111 hours McNatt moved to adjourn the meeting and Johnson seconded.

3 ayes, MOTION CARRIED

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President

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Secretary