

WARRENVILLE FIRE PROTECTION DISTRICT

**Minutes of Trustee Meeting
June 9, 2008**

The Board of Trustees met at Headquarters Station. President Cliff Johnson called the meeting to order at 1900 hours.

PLEDGE OF ALLEGIANCE

The meeting started with a salute to the flag.

ROLL CALL

Present for the meeting were President Cliff Johnson, Secretary/Treasurer Ken McNatt, Trustee Bill Mennell, Chief Jerry Kleinwachter, Deputy Chief Tom Fairbanks, Asst. Chief Herb Kleinwachter, and Recording Secretary Beth Fairbanks. Guests were Chief Medic Marty Nelson, Firefighters Curtis Kouba, Tom Heller; and Marge Leonard.

APPROVAL OF AGENDA

McNatt moved to approve the Agenda as amended. Mennell seconded.

3 ayes, MOTION CARRIED

ELECTION OF OFFICERS

McNatt moved that the officers of the Board of Trustees would be:

Cliff Johnson - President

Ken McNatt – Secretary Treasurer

Bill Mennell seconded the motion.

3 ayes, MOTION CARRIED

PUBLIC HEARING

Johnson opened the public hearing for public comments at 1915 hours. There were no comments from the public regarding the Budget and Appropriation Ordinance for 2008-2009. The hearing was closed at 1917 hours.

VISITOR'S COMMENTS

None.

APPROVAL OF MINUTES

Mennell moved to accept the minutes of the regular meeting of May 12, 2008 as presented.

McNatt seconded

3 ayes, MOTION CARRIED

TREASURER'S REPORT

Since approval of the Treasurer's report was tabled from the April meeting, Johnson moved to accept the revised April 2008 Treasurer's Report. Mennell seconded. The revised totals

are Disbursements of \$146,364.57, remaining checkbook balance of \$237,699.24 and total cash investments \$642,540.65.

3 ayes, MOTION CARRIED

The May Treasurer's report was presented by Ken McNatt. The report included an Opening Checkbook Balance of \$237,699.24, Disbursements of \$259,395.81 and Receipts of \$171,806.24. The total funds in the Illinois Prime Account is \$304,841.41. The Remaining Cash Balance is \$454,951.08. The Land, Buildings, Equipment & Operating CD is now being used for the renovation of the kitchen at Station 1.

McNatt highlighted various disbursements and receipts in the report. BioTron is for a heart monitor maintenance contract; part of the Chase credit card, CSS Incorporated, Granite Transformation, Grants, Randy Leonard are for kitchen expenses. Delores McNatt was paid for ½ the year minus the 3 months that Ken was sick. The receipt of interest on the Illinois Prime Account Fund is sent on the 15th of the month.

Mennell moved and Johnson seconded acceptance of disbursements as previously approved and hereby ratified.

3 ayes, MOTION CARRIED

Report is on file. Attached report becomes part of the minutes.

APPROVAL OF BILLS

None.

OTHER FINANCE

McNatt moved to approve ORDINANCE #08-01 BUDGET AND APPROPRIATION ORDINANCE FOR 2008-2009. The budget will be published and then filed. Mennell seconded. Beginning cash on May 1, 2008 \$475,000; with the estimated expenditures of \$2,614,400 and cash on April 30, 2009 \$325,550.

3 ayes, MOTION CARRIED

CLOSED SESSION

At 1932 hours Mennell moved to go into closed session to discuss employee compensation, McNatt seconded.

3 ayes, MOTION CARRIED

Closed session ended 1935 hours.

CHIEF'S REPORT

Chief noted that he had a meeting with City Administrator Coakley, the Finance Manager, and the City Council Representative, Dave Schultz, regarding the 2 requests (over the past 3 years) for money from the TIF for an ambulance and a rescue vehicle. It was agreed upon that the District was entitled to recoup the percentage of funds that coincided with the calls used to service Cantera. (approximately 22% over the past 2 years). The open meeting of the City Council will have the final approval.

There was discussion regarding the disaster drill at Wheaton Warrenville South High School. Chief said it was a good drill as well as very sobering one.

The Chief's report was accepted as presented.

TRUSTEES

The Appreciation Dinner has been reserved at the Courtyard Restaurant on February 7, 2009. The large room has been secured and the meal will be reviewed.

ATTORNEY

McNatt moved to approve the Prevailing Wage Resolution 2008-01. Mennell seconded.

3 ayes, MOTION CARRIED

Exhibit B will be published.

BUILDINGS

The kitchen remodel is progressing:

- Primer is on the walls, painter should be done in the next 2 days
- Ceiling will be installed Thursday or Friday
- Floor will be installed next Friday – it will go all the way to the wall
- Upper cabinets will be installed on Tuesday and the lower will be installed after the floor is done
- Plumbing was done this past weekend
- All appliances are ready to be delivered
- It is costing a little more than anticipated
- Hope to be finished by the 4th of July parade / picnic.

EQUIPMENT

The water tank for Engine 112 is in and while the engine is being worked on – other repairs are needed. It should be back in service by the end of the month.

PERSONNEL

Several POC tested to be officers: 5 tested for 3 Lieutenant positions. (Gros, Weber and McKenna will be promoted and be on a one year probation.); 3 tested for 2 Captain positions, the oral interview for that will be done soon. There will be 2 new engineers. All positions will be promoted at the same time and the "swearing in" should be in July.

There will be a Firefighter II Class starting the end of the summer.

POC orientation was held last week and the written test will be Thursday. There were 25 applications filled out, 22 at the orientation and probably more will decided not to pursue as they realize how much time is involved.

OTHER

None.

UNFINISHED BUSINESS OR MISCELLANEOUS BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

At 1946 hours Mennell moved to adjourn the meeting and McNatt seconded.

3 ayes, MOTION CARRIED

President

Secretary